

City of Winnipeg Archives and Records Control Branch

Finding Aid - City of Winnipeg (1874-1971) fonds. (1)

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City of Winnipeg (1874-1971) fonds.

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Summary information

Repository: City of Winnipeg Archives and Records Control Branch

Title: City of Winnipeg (1874-1971) fonds.

ID: 1

Date: 1874 - 1971 (date of creation)

**Dates of creation,
revision and deletion:**

Notes

Title notes

Other notes

- **Publication status:** published
 - **Institution identifier:** COWA
-

Access points

- Multiple media (documentary form)
-

Series descriptions

Series 1-1: Committee on Public Health and Welfare, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare.

Creator: City of Winnipeg (1874-1971)

Date: 1874-1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The duties of the Committee on Public Health and Welfare were: to consider and report to Council on matters pertaining to public health, sanitation, licensing, public markets and weigh houses, comfort stations, and some library matters; to report to Council on the work of the

Health Department after its formation in 1900; to act as an agent for the Dominion and/or Provincial governments; to liaise with agencies outside of Winnipeg that received or provided services; and to assist persons on social assistance to find employment.

The minutes, communications and reports of the Committee on Public Health and Welfare and the City of Winnipeg Health Department trace decision making, program administration and fiscal accountability of the City for the provision of services under Committee jurisdiction.

The records consist of three sub-series:

Sub-Series 1: Minutes, 1876-1971

Sub-Series 2: Committee on Public Health and Welfare Communications, 1874-1971. Files arranged variously in chronological or file number order.

Sub-Series 3: Reports, Monthly and Annual, Health Department, 1908-1968.

Physical description: 14 m. Textual Records; 77 Volumes

Access points:

- Textual record (documentary form)

Location of originals:

A570-A732

Restrictions on access:

Access to files containing personal and/or sensitive information is restricted. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A printed file list is available in the Archives Research Room.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-1-1: Committee on Public Health and Welfare, Minutes.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare, Minutes.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare.

Date: 1876 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Series 1, Fonds 1. The sub-series consists of minutes for the Committee on Public Health and Welfare, a standing committee of Council. Committee responsibilities changed periodically over the years. As well, the name of the committee changed several times, and this is reflected in

the minutes. Minutes typically follow a Council year, as standing committees were struck at the first meeting of each new Council.

1876-1878 Board of Health

1879-1882 Health, Relief and Cemetery Committee

1883-1886 Committee on Health and Relief

1887-1905 Health, Market and License Committee (sometimes Market, License and Health Committee)

1905-1908 Public Health Committee

1909-1957 Committee on Health

1958-1971 Committee on Public Health and Welfare

Physical description: 22 Volumes

Physical location: First Floor

Access points:

- Textual record (documentary form)

Location of originals:

A691-A710

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-1-2: Committee on Public Health and Welfare, Communications.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare, Communications.

Date: 1874-1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Series 1, Fonds 1. The sub-series consists of all surviving correspondence directed toward the Committee on Public Health and Welfare. The correspondence dates from the first year of the City of Winnipeg's incorporation, 1874, until its final year as a unique entity, 1971. The correspondence covers a wide variety of topics including matters relating to health and welfare and the

Health Department after it was formed in 1900, but also the formation and management of markets, bath houses and comfort stations; library operations and staffing; licensing issues and inspections; complaints about noise, smoke and other nuisances; and, Health Department staff appointments, requests for leave and general staffing issues.

Physical description: 14 M. Textual Records.

Physical location: First Floor

Access points:

- Textual record (documentary form)

Location of originals:

A570-A690

Restrictions on access:

Access to files containing personal and/or sensitive information is restricted. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-1-3: Committee on Public Health and Welfare, Reports.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare, Reports.

Creator: City of Winnipeg (1874-1971), Committee on Public Health and Welfare.

Date: 1908 - 1968 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Series 1, Fonds 1. The sub-series consists of Health Department Reports submitted to the Committee on Public Health and Welfare. Reports are present for every year with the exception of 1932, for which there are no surviving reports. Annual reports appear for every year except 1939-1947, however complete monthly reports are present for that entire period, and beyond. A monthly periodical, Bulletin, was issued by the Department of Public Health beginning in August, 1911 and continued until at least 1921; copies are present 1911-1918. Photographs are plentiful in the volumes for 1908-1926. Special Reports reflect the health concerns of the time, and include research which was compiled to address health and welfare issues. The name of the department changed periodically over the years:
1908-1918 Department of Public Health

1919-1928 City Health Department
 1929-1938 Health Department
 1939-1952 City Health Department
 1953-1971 Health Department.

Physical description: 55 Volumes.

Physical location: First Floor

Access points:

- Textual record (documentary form)

Location of originals:

A711-A732

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-2: City Clerk's Department, Election Records, City of Winnipeg (1874-1971)

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records

Creator: City of Winnipeg (1874-1971)

Date: 1874 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1: Series consists of records created, accumulated and used by the City Clerk's Department to run elections for Mayor, Councilors and School Trustees and to record the vote on money by-laws, referenda and plebiscites. The records document the development of election processes including those designed to implement proportional representation in 1920; disputes regarding the counting of the vote and judicial recounts; nomination papers and oaths of office; staffing of election polls; preparation of voters lists; sample posters, ballots and other documentation created to facilitate the electoral process; and voters lists.

The records consist of three sub-series:

Sub-Series 4: Nominations and Results, 1874-1970

Sub-Series 5: Election Working Papers, 1874-1970

Sub-Series 6: Voters Lists, 1881-1970

Physical description: 9.5 m. Textual Materials; 66 Volumes

Access points:

- Textual record (documentary form)

Location of originals:

See Subseries file lists.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-2-4: City Clerk's Department, Election Records, Nominations and Results**

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records, Nominations and Results

Date: 1874 - 1971 (date of creation)

Date: 1874 - 1970 (date of creation)

Scope and content:

Forms part of Series 2, Fonds 1: Sub-series consists of records created, accumulated and used by the City Clerk's Department to run elections for Mayor and Councilors (Aldermen) and, after 1891, for School Trustees for Winnipeg School Division No. 1. The records document the nomination process for candidates in all three races, procedures for voting on money by-laws and plebiscites, and the various methods and administrative tools developed to count the vote – from 1920 on, the City of Winnipeg used proportional representation and records trace methods used to calculate quota and transfer votes until a candidate was elected. Records also document judicial recounts, basic administrative processes like ballot destruction after election results were official, and recording Oaths of Office for elected members of Council.

Physical description: 5 m. Textual Materials

Access points:

- Textual record (documentary form)

Location of originals:

A787-A815

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-2-5: City Clerk's Department, Election Records, Election Working Papers

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records, Election Working Papers

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records

Date: 1934 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Series 2, Fonds 1: Sub-series consists of records created, accumulated and used by the City Clerk's Department to run elections for Mayor, Councillors (Aldermen) and School Trustees for Winnipeg School Division No. 1. The records document the process of managing elections including the development of voting procedures, sample ballots and forms, the identification of sites for polls, hiring and training of election workers, complaints, and public notices and publicity for elections.

Physical description: 1 m. Textual Materials

Access points:

- Textual record (documentary form)

Location of originals:

A816-A825

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-2-6: City Clerk's Department, Election Records, Voters Lists

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records, Voters Lists

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Election Records

Date: 1881 - 1970 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Series 2, Fonds 1: The sub-series consists of Voters Lists or Lists of Electors which were compiled for each civic election and used to determine eligibility to vote. Lists were compiled using assessment information. Lists are arranged by ward and poll and offer limited information such as the names of all those eligible to vote. In certain years, the occupation of each eligible voter is also recorded.

Physical description: 3.5 m. Textual Materials; 66 Volumes.

Access points:

- Textual record (documentary form)

Location of originals:

A833-A928

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A printed file list is available in the Archives Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-3: Special Committee on Post-War Reconstruction (A49), City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Post-War Reconstruction (A49).

Creator: City of Winnipeg (1874-1971)

Date: 1942 - 1948 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications relating to project identification, coordination and planning for post-war reconstruction within the City of Winnipeg. The records are in three folders labeled A49, A49(2) and A49(3). Communications are arranged in chronological order.

Physical description: 4 cm. Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A1266, Files 7-9.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971), (Series 4).

Accruals:

No further accruals are expected.

File / item list

Series 1-4: Special Committees, Minutes, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committees, Minutes.

Creator: City of Winnipeg (1874-1971)

Date: 1879 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1: The series consists of bound minute books for special committees struck by Council. The minute books are chronological and each one contains minutes for multiple special committees active during a given timeframe. In most volumes, a list of special committees and their respective page numbers are recorded on the first few pages of the volume. Not all special committees appear in volume listings and not all page references are complete. Most special committees have associated correspondence and working papers in addition to minutes. These records are separate from minutes. From about 1924 onward, special committees and their associated files were assigned an alpha-numeric code beginning with the letter "A".

Physical description: 12 Volumes

Access points:

- Textual record (documentary form)

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Correspondence and working papers for individual Special Committees.

Accruals:

No further accruals are expected.

File / item list

Series 1-5: St. James – Winnipeg Airport Commission, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), St. James – Winnipeg Airport Commission.

Creator: City of Winnipeg (1874-1971)

Date: 1930 - 1965 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series documents the development of Stevenson Field, which later became the Winnipeg James Armstrong Richardson International Airport. Records consist of communications, plans and agreements relating to the development of the airport, operation of the airport by Transport Canada, and eventual transfer of control to the Winnipeg Airports Authority Inc. in 1997. An Index to File Numbers is included. Records were organized alphabetically by subject, each of which was assigned a number, and files were organized in file number order (in practice, the letter "A" precedes the file number). Files with no file number follow those with file numbers.

Physical description: 1.25 M. Textual Materials.

Access points:

- Textual record (documentary form)

Location of originals:

A101-A110.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-8: Better Housing Commission, City of Winnipeg (1874-1971)

Creator: City of Winnipeg (1874-1971), Better Housing Commission.

Creator: City of Winnipeg (1874-1971)

Date: 1966 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series documents implementation of The Minimum Standard of Housing By-law through the Better Housing Commission. Records consist of Orders of Non-Conformance to owners of residences, appeals made by building owners, and letters regarding decisions on appeals made by the Commission. The records are generally in chronological order, but not entirely. Some documents with various dates were originally stapled together as cases were heard at specific meetings.

Physical description: 10 cm. Textual Materials.

Access points:

- Textual record (documentary form)

Location of originals:

A560

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-9: Special Committee on Street Railway Transportation Matters (A9), City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Street Railway Transportation Matters (A9).

Creator: City of Winnipeg (1874-1971)

Date: 1930 - 1950 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications, rough minutes, publicity and reports relating to the City of Winnipeg's intention to lease or purchase the Winnipeg Electric Company, the Suburban Rapid Transit Co., the Winnipeg, Selkirk and Lake Winnipeg Railway Co., the Manitoba Power Co., and the Northwestern Power Co.; issues arising out of the Greater Winnipeg Transit Bill before the provincial legislature; issues arising out of Municipal and Public Utility Board reports on passenger transportation in Greater Winnipeg; competition between taxicabs and the street railway system; and the Winnipeg Electric Company's proposal for a new transportation franchise. The records are arranged in chronological order with some folders relating specifically to publicity.

Physical description: .5 M. textual records.

Access points:

- Textual record (documentary form)

Location of originals:

A1267-A1270

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971).

Accruals:

No further accruals are expected.

File / item list**Series 1-11: Special Committee on Housing Conditions (A19), City of Winnipeg (1874-1971).**

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions (A19).

Creator: City of Winnipeg (1874-1971)

Date: 1933 - 1957 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications, reports and plans created and received by the Special Committee on Housing Conditions between 1933 and 1957. Included are reports and publications regarding housing issues in Winnipeg and other jurisdictions, records of the Winnipeg Housing Company Limited, minutes and report of the Fact Finding Board of 1947, reports of the Emergency Housing Department, and numerous architectural and site plans for proposed housing projects. The file code for this special committee was A19 (missing are volumes 2-11).

The records consist of 3 sub-series:

Sub-Series 18: Winnipeg Housing Company Limited, 1931-1945

Sub-Series 19: Fact Finding Board in Respect of Housing in General in Winnipeg, 1947

Sub-Series 20: Communications, 1941-1957

Physical description: 1.25 M. Textual Records.

Access points:

- Textual record (documentary form)

Restrictions on access:

Access to files containing case histories is restricted. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

See also Special Committees, Minutes, City of Winnipeg (1874-1971), (Series 4).

Accruals:

No further accruals are expected.

File / item list**Subseries 1-11-18: Special Committee on Housing Conditions, Winnipeg Housing Company Limited.**

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions (A19).

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions, Winnipeg Housing Company Limited.

Date: 1933 - 1957 (date of creation)

Date: 1931 - 1945 (date of creation)

Scope and content:

Forms part of Series 11, Fonds 1. The sub-series consists of minutes, communications, reports, speeches, incorporation papers, blueprints for a demonstration home, photographs of the demonstration home, and requests for information from citizens interested in city built homes. The records were created or received by Alderman R. A. Sara in his capacity as Secretary-Treasurer of the Winnipeg Housing Company Limited, a company created by the City to facilitate construction of low cost housing. The records are in chronological order (requests for information from citizens are in alphabetical order).

Physical description: .3 M Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A561-A563

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)
Council, Minutes, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Subseries 1-11-19: Special Committee on Housing Conditions, Fact Finding Board on Housing Conditions.

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions, Fact Finding Board on Housing Conditions.

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions (A19).

Date: 1947 (date of creation)

Date: 1933 - 1957 (date of creation)

Scope and content:

Forms part of Series 11, Fonds 1. The sub-series consists of minutes, correspondence, reports on housing availability and costs for emergency housing, transcripts of public meetings and a copy of the final report of the Fact Finding Board. The records are in chronological order.

Physical description: 5 cm. Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A1247, Files 9-11.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Council, Minutes, City of Winnipeg (1874-1971)

Special Committee on Housing Conditions (A19), City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Subseries 1-11-20: Special Committee on Housing Conditions, Communications.

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions, Communications.

Creator: City of Winnipeg (1874-1971), Special Committee on Housing Conditions (A19).

Date: 1941 - 1957 (date of creation)

Date: 1933 - 1957 (date of creation)

Scope and content:

Forms part of Series 11, Fonds 1. The sub-series consists of correspondence, reports and architectural and site plans regarding housing availability, construction and maintenance for housing under the control of the City of Winnipeg. It also contains information on various programs of municipal, provincial and federal governments as they tried to address housing scarcity issues – for example, Wartime Housing Ltd. In later years, family and individual case histories for people seeking shelter are included in the files. The records are in chronological order.

Physical description: .8 m Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A1363-A1369

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Council, Minutes, City of Winnipeg (1874-1971)
 Special Committee on Housing Conditions (A19), City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-26: Winnipeg Board of Parks and Recreation, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Creator: City of Winnipeg (1874-1971)

Date: 1892 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The Winnipeg Board of Parks and Recreation was responsible for managing all public parks located in the City of Winnipeg. The Board had the power to employ appropriate staff; pass by-laws regarding the use, protection and governance of City parks; assess and levy rates to cover costs for park improvements; and to acquire, expropriate and dispose of land for park purposes. The Board was required to keep records regarding its decisions and financial transactions.

The minutes, by-laws, communications and reports of the Winnipeg Board of Parks and Recreation trace the development of public park space in Winnipeg.

The records consist of five sub-series:

Sub-Series 10: Minutes, 1893-1964

Sub-Series 11: Minutes, Standing and Special Committees, 1893-1964

Sub-Series 12: Communications, 1901-1931. Bound Letter Press volumes and loose correspondence

Sub-Series 13: Reports, 1892-1971

Sub-Series 14: By-Laws, 1928-1963

Physical description: 3.5 M. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A1221-A1248

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File List available in Research Room.

Related material:

Council, Minutes, City of Winnipeg (1874-1971)
Council, By-Laws, City of Winnipeg (1874-1971)
Committee on Parks and Recreation, City of Winnipeg (1874-1971)
Playgrounds Commission, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Subseries 1-26-10: Winnipeg Board of Parks and Recreation, Minutes.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation, Minutes.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Date: 1893 - 1964 (date of creation)

Date: 1892 - 1971 (date of creation)

Scope and content:

Forms part of Series 26, Fonds 1. The sub-series consists of minutes of the City of Winnipeg Public Parks Board.

Physical description: 1m. 38 Volumes

Access points:

- Textual record (documentary form)

Location of originals:

A1221-A1228

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-26-11: Winnipeg Board of Parks and Recreation, Minutes, Standing and Special Committees.**

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation, Minutes, Standing and Special Committees.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Date: 1893 - 1964 (date of creation)

Date: 1892 - 1971 (date of creation)

Scope and content:

Forms part of Series 26, Fonds 1. This sub-series consists of minutes of the Standing Committees of the Public Parks Board for the City of Winnipeg: the Finance Committee, Boulevards and Tree Committee, Parks Committee, Cemetery Committee, Recreation Committee and Golf Committee. It also contains Special or sub-committee minutes which addressed specific issues.

Physical description: .875 m. Textual Materials; 5 Volumes

Access points:

- Textual record (documentary form)

Location of originals:

A1229-A1234

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-26-12: Winnipeg Board of Parks and Recreation, Communications.**

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation, Communications.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Date: 1901 - 1931 (date of creation)

Date: 1892 - 1971 (date of creation)

Scope and content:

Forms part of Series 26, Fonds 1. This sub-series consists of bound letter press volumes and loose correspondence of the Winnipeg Board of Parks and Recreation.

Physical description: .75 m. Textual Materials

Access points:

- Textual record (documentary form)

Location of originals:

A1235-A1240

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-26-13: Winnipeg Board of Parks and Recreation, Reports.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation, Reports.

Date: 1892 - 1971 (date of creation)

Date: 1892 - 1971 (date of creation)

Scope and content:

Forms part of Series 26, Fonds 1. Sub-series consists of annual reports of the Public Parks Board of Winnipeg and the Winnipeg Board of Parks and Recreation.

Physical description: 1 m. Textual Materials; 12 Volumes

Access points:

- Textual record (documentary form)

Location of originals:

A1241-A1248

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-26-14: Winnipeg Board of Parks and Recreation, By-Laws.**

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation, By-laws.

Creator: City of Winnipeg (1874-1971), Winnipeg Board of Parks and Recreation.

Date: 1928 - 1963 (date of creation)

Date: 1892 - 1971 (date of creation)

Scope and content:

Forms part of Series 26, Fonds 1. Sub-series consists of By-laws passed by the Public Parks Board and the Winnipeg Board of Parks and Recreation.

Physical description: 5 cm. Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A1247, Files 6-8.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Series 1-27: City Clerk's Department, Municipal Manual, City of Winnipeg (1874-1971)**

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Municipal Manual

Creator: City of Winnipeg (1874-1971)

Date: 1904 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1: Series consists of publications produced by the City Clerk's Department on an annual basis. Information was gathered from city departments and includes a broad range of data, past and present, reflecting Winnipeg's political and administrative structure and general activities under the city's jurisdiction. Volumes contain historical facts, election results, a description of Council, appointments to Standing and Special Committees and Public Boards, descriptions of civic departments and statistics on services delivered by the City. The first issue in 1904 consisted of only 20 pages. The manual changed over the years and grew in size as new material was added. The series continues after the formation of Unicity in 1972.

Physical description: 71 Volumes.

Access points:

- Textual record (documentary form)

Location of originals:

A733-A736.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File List available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Series 1-31: Winnipeg War Memorial Committee, City of Winnipeg (1874-1971).**

Creator: City of Winnipeg (1874-1971), Winnipeg War Memorial Committee.

Creator: City of Winnipeg (1874-1971)

Date: 1927 - 1929 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of minutes and communications of the Winnipeg War Memorial Committee and its two working committees: Site Committee and Design Committee. Included are reports, letters and newspaper clippings regarding site selection, the design competition and award, construction, unveiling ceremony, and committee wrap-up in August of 1929. The records are in chronological order.

Physical description: 5 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A999, Files 12-15.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File List available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-33: Playgrounds Commission, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Playgrounds Commission.

Creator: City of Winnipeg (1874-1971)

Date: 1908 - 1919 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of minutes and financial records of the Committee on Public Playgrounds for Winnipeg, the Playgrounds Association of the City of Winnipeg and the Playgrounds Commission as well as minutes for various special or sub-committees formed to undertake specific tasks. The minutes are in chronological order.

Physical description: 7 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A999, Files 1-11.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Council, Minutes, City of Winnipeg (1874-1971)

Council, By-Laws, City of Winnipeg (1874-1971)

Winnipeg Board of Parks and Recreation, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-37: Special Food Committee, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Food Committee.

Creator: City of Winnipeg (1874-1971)

Date: 1919 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of reports, communications, small cardboard poster, and lists of schools and workers engaged by the City Health Department to distribute milk during the 1919 strike in Winnipeg.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A1249, File 9.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-38: Special Publicity Committee, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Publicity Committee.

Creator: City of Winnipeg (1874-1971)

Date: 1919 - 1920 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications referred to the Special Publicity Committee between April and October of 1919 regarding a proposed advertising campaign for the City of Winnipeg.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A1249, File 10.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-39: Special Committee to Investigate Charges regarding Purchase of Motor Trucks, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee to Investigate Charges regarding Purchase of Motor Trucks.

Creator: City of Winnipeg (1874-1971)

Date: 1920 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications and reports created and received in February of 1920 alleging and refuting bias on the part of the City when purchasing vehicles for City purposes.

Physical description: .1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A1249, File 11.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1972)

Accruals:

No further accruals are expected.

File / item list

Series 1-42: Special Committee on the Future of the Winnipeg Board of Parks and Recreation (A107), City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on the Future of the Winnipeg Board of Parks and Recreation (A107).

Creator: City of Winnipeg (1874-1971)

Date: 1962 - 1963 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications relating to proposed changes to the relationship between the Winnipeg Board of Parks and Recreation and the City of Winnipeg occasioned by the Metropolitan Corporation of Greater Winnipeg's takeover of golf courses and large parks in the greater Winnipeg area. The records are contained in one folder and are in chronological order.

Physical description: .5 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A1266, File 10.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971) (Series 4)
 Council, Minutes, City of Winnipeg (1874-1971)
 Council, By-Laws, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-43: Special Committee to Enquire into the Employment of Married Women, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee to Enquire into the Employment of Married Women.

Creator: City of Winnipeg (1874-1971)

Date: 1924 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications and detailed reports from City Departments noting the names of all City employees, identifying in particular married women employed by the City and City employees who were not residents of the City. The records are contained in one folder and cover the period July – September of 1924.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A560, File 29.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1974) (Series 4)
Council, Minutes, City of Winnipeg (1874-1974)

Accruals:

No further accruals are expected.

File / item list

Series 1-44: Special Committee on Investigation of the Fire Department, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Investigation of the Fire Department.

Creator: City of Winnipeg (1874-1971)

Date: 1916 - 1920 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of communications and detailed reports regarding staffing levels and equipment in use by the Fire Department during this period, as well as the availability and pressure of water required to fight fires in various districts of the City. The file includes: a 1916 report on domestic water supply; copy of recommendations following the Stovel fire in 1916; copy of recommendations following the Enderton fire of 1918; blank application for employment with the Fire Department; transcript of meeting held in March of 1920 with statements from firemen who had been dismissed for going out on strike in 1919; departmental organization chart; map sheets showing location of water supply (in poor condition); detailed drawing of sewer structure. The records are contained in one folder and are in chronological order.

Physical description: 2 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A560, File 30.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971) (Series 4)
Council, Minutes, City of Winnipeg (1874-1971)
Committee on Fire, Water, Light and Power, Minutes, City of Winnipeg (1874-1971)
Committee on Public Safety, Minutes, City of Winnipeg (1874-1971)
City of Winnipeg (1874-1971), Committee on Public Safety, Communications

Accruals:

No further accruals are expected.

File / item list

Series 1-58: Special Committee on Amalgamation (of Departments), City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Amalgamation (of Departments).

Creator: City of Winnipeg (1874-1971)

Date: 1918 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of detailed reports on responsibilities and staffing complements for all city departments, draft Report of the Special Committee on Survey of Civic Administration and Question of Consolidation of Departments. The departmental reports contain staff lists including years of service and salary by position as well as detailed information on departmental responsibilities.

Physical description: 5 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A563, Files 23-46.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)
 Council, Minutes, City of Winnipeg (1874-1971)
 Committee on Fire, Water, Light and Power, Minutes, City of Winnipeg (1874-1971)
 Committee on Public Safety, Minutes, City of Winnipeg (1874-1971)
 Committee on Public Safety, Communications, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-59: City Clerk's Department, Statutory Declarations, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971)

Creator: City of Winnipeg (1874-1971), City Clerk's Department, Statutory Declarations.

Date: 1874 - 1971 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of statutory declarations signed by incoming aldermen, mayors and civic officials. Most declarations are made on printed forms and contain the name and position of the person signing the declaration, as well as information on land ownership in the case of persons elected to council. Included in the series are declarations for the first Mayor of the City of Winnipeg, Francis Cornish, and the first City Clerk for the City of Winnipeg, Alexander MacDougall Brown. The series is not complete. Declarations are also found in Series 2, Election Records.

Physical description: 31 cm. Textual Materials.

Access points:

- Textual record (documentary form)

Location of originals:

A564-A566.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-60: City Clerk's Department, City Hall Press Cards, City of Winnipeg (1874-1971)

Creator: City of Winnipeg (1874-1971), City Clerk's Department, City Hall Press Cards

Creator: City of Winnipeg (1874-1971)

Date: 1959 - 1977 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of a handwritten list of the names of journalists issued press cards from circa 1959 until 1977. Included are thumbnail photographs of radio, print and television journalists and a few signed press cards. The entries are chronological.

Physical description: .5 cm. Textual Materials; Thumbnail Photographs.

Access points:

- Multiple media (documentary form)

Location of originals:

A566 File 8.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list

Series 1-61: Special Committee to Investigate Inspection Services, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee to Investigate Inspection Services.

Creator: City of Winnipeg (1874-1971)

Date: 1922 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of information gathered from departments by the Special Committee to Investigate Inspection Services. Information in departmental reports includes the names and salaries of inspectors, duties performed, statistics regarding infractions and charges under the various by-laws governing city markets and food vendors, licensing of premises, sewer and water connections, scavenging (solid waste pick-up), and sanitary conditions in commercial buildings and housing stock.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A566, File 9.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)
Special Committee on Reorganization and Administration of Civic Departments, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-62: Special Committee on Organization and Administration of Civic Departments, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Organization and Administration of Civic Departments.

Creator: City of Winnipeg (1874-1971)

Date: 1923 - 1926 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of information gathered from departments and other jurisdictions in Canada and the United States by the Special Committee on Organization and Administration of Civic Departments. Information requested of other jurisdictions was laid out in a questionnaire and covered such things as the form of administration employed for protecting persons and property, health and sanitation, transportation, education, recreation, public charities and financial management – a sample of the questionnaire is contained in the file. Included are an Organization Chart for the City of Winnipeg, revised 1923; Statement of Employees Shown on August Paylists 1923; Statement of Number of Employees and Amount Paid in Salaries, 1915, 1922, 1923; Statement of Number of Employees and Amount Paid, 1915-1923.

Physical description: 2 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A566, File 10.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-63: Special Committee on Consolidation of By-Laws Defining Duties of Council and Committees and Officers of the City, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Special Committee on Consolidation of By-Laws Defining Duties of Council and Committees and Officers of the City.

Creator: City of Winnipeg (1874-1971)

Date: 1921 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of information gathered from departments relating to proposed amendments to by-laws defining duties of council, committees and civic officers. Reports from department heads outline their primary responsibilities and the number of staff under their jurisdiction, as well as duties that may be more suitably assigned to another department. Included are several departmental organization charts and rough minutes of the committee.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A566, File 11.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list**Series 1-64: Special Committee on Arrangement of Committees for Incoming Council, City of Winnipeg (1874-1971).**

Creator: City of Winnipeg (1874-1971), Special Committee on Arrangement of Committees for Incoming Council.

Creator: City of Winnipeg (1874-1971)

Date: 1918 - 1922 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of information gathered from departments and other jurisdictions in Canada regarding committee roles and the alignment of departments to council committees. Included are: Report of the Special Committee on Survey of Civic Administration and Question of Consolidation of Departments, 1918; organizational charts showing: Suggested Plan of Re-Arrangement of Committees and Supervision of Departments; Present Council and Committees of Civic Departments; draft by-law to amend By-Law No. 9351, being a By-Law of the said City to regulate the proceedings in Council and in the Committees thereof.

Physical description: 1 cm. Textual Records.

Access points:

- Textual record (documentary form)

Location of originals:

A566, File 12.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Related material:

Special Committees, Minutes, City of Winnipeg (1874-1971)

Accruals:

No further accruals are expected.

File / item list

Series 1-81: Civic Charities Endorsement Bureau, City of Winnipeg (1874-1971).

Creator: City of Winnipeg (1874-1971), Civic Charities Endorsement Bureau.

Creator: City of Winnipeg (1874-1971)

Date: 1931 - 1970 (date of creation)

Date: 1874 - 1971 (date of creation)

Scope and content:

Forms part of Fonds 1. The series consists of reports, forms and documentation submitted by organizations seeking permission to solicit funds from the citizens of Winnipeg. Included are application forms, annual and financial reports of organizations, correspondence directed to and sent from the Civic Charities Endorsement Bureau, minutes and verbatim reports of Bureau deliberations, telephone poll results regarding requests from organizations, and police reports on unsanctioned solicitation or suspected cases of fraud. For the most part, files are arranged alphabetically by organization name and cover a wide range of organization types from community clubs to service clubs, health care agencies, hospitals, homes for seniors and orphaned children, and organizations formed in aid of disasters in other countries. A secondary series of files labeled "Miscellaneous, 'A', 'B', 'C'" etc. contains alphabetical files and correspondence from obscure groups or organizations. Bureau minutes are in chronological order, with minutes numbered sequentially each year. Early files of the Bureau were destroyed.

Physical description: 6 m. Textual Records

Access points:

- Textual record (documentary form)

Location of originals:

A114-A161. See File List.

Restrictions on access:

There are no restrictions on access to these records. Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

File list available in Research Room.

Accruals:

No further accruals are expected.

File / item list**Series 1-6: City Engineer, City of Winnipeg (1874-1971)**

Date: 1874-1971 (date of creation)

Scope and content:

Part of City of Winnipeg (1874-1971) fonds. Series consists of records created and maintained by the City Engineer and Engineering Department.

Physical description: X m. of textual records and other material.

Note:

This is a preliminary description. Please contact the City of Winnipeg Archives for more details.

Access points:

- Multiple media (documentary form)

File / item list**Subseries 1-6-22: Scrapbook, Water Works Department, City of Winnipeg (1874-1971)**

Date: [ca. 1916]-1932, 1946-1947 (date of creation)

Scope and content:

Forms part of Series 6. Subseries consists of a scrapbook assembled by the Water Works Department. It has three distinct parts ranging in subject matter and material. First part of scrapbook, pages 21 to 103, contains newspaper clippings (1916-1918) primarily from the Winnipeg Free Press and the Winnipeg Tribune. Subject matter covered in clippings relates to the First World War, municipal government, city workers and labour, foreign politics and other contemporary events.

Second part of scrapbook, pages 136 to 144, contains newspaper clippings, postcards, and other prints (1921-1932) relating to the Water Works Department, its employees as well as other city workers and topics.

Third part of scrapbook, pages 145 to 152, contains newspaper clippings, photographs and various ephemera (ca. 1916-1931) that document various city employees most of whom served in the Water Works Department. It profiles the following people in various levels of detail: John Wilson (Meter Reader), Sidney Holloway (Accountant), John MacTavish, H. C. Thompson (City Treasurer), William Rutherford (Head Meter Reader), Frank Lee Hanson, Robert O. White, Herbert Gray (Alderman), James W. Swan, H. Yost, Alexander Dodds (Cashier), M. Henry, M. Craig, G. L. Jackson, J. Martin, H. B. Teasdale, J. Foster, L. E. Fenton, D. C. Montgomery, G. Goodman, M. Henderson, D. W. (Bud) Steuart (Clerk), Hilda V. Mansell, William J. Jones, Miss M. Shields, J. Olsen and more.

Loose newspaper clippings (1946-1947) appear at front of scrapbook.

Pages 1 to 20 are missing; pages 104 to 135 are blank.

Physical description: 1 vol. (ca. 262 clippings, 20 photographs, 3 postcards, 2 prints, 1 drawing and various ephemera).

Note:

Photograph of D. W. (Bud) Steuart (Clerk, Water Works Department) used in digital exhibit, Staff Favourites – 2014 Collection. Available online: winnipeg.ca/pathways.

Note:

Prepared by SJR, 2015.

Access points:

- Graphic material (documentary form)
- Textual record (documentary form)

Physical condition:

Deterioration of binding and spine; loose papers and items; at risk for information loss.

Location of originals:

A52

Alternative form available:

Selected photographs available in digital format and uploaded to online search tool Winnipeg in FOCUS.

Restrictions on access:

Extremely fragile: Call for appointment.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A list of photographs in the scrapbook is available.

Conservation:

Preliminary conservation measures taken. When possible, newspaper clippings were photocopied (newsprint culled in this case). Loose items placed in mylar sleeves. Further conservation treatment recommended.

File / item list

Ref code	Title	Dates	Access status	Container
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Finding aid for photographs (Scrapbook, Water Works Department)

File / item list

Series 1-121: City of Winnipeg (1874-1971), Special Committee on Social Evil Question.

Creator: City of Winnipeg (1874-1971), Special Committee on Social Evil Question.

Creator: City of Winnipeg (1874-1971)

Date: 1910 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of communications relating to the appointment of committee members, motions and letters received from the Moral and Social Reform Council of Manitoba. The records are contained in one folder and cover the period March 4 – March 29 of 1910.

Physical description: 0.5 cm. of textual records.

Access points:

- Textual record (documentary form)

Location of originals:

A1266, File 11.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Related material:

City of Winnipeg (1874-1971), Special Committees, Minutes (Series 4)
City of Winnipeg (1874-1971), Council, Minutes and Communications
City of Winnipeg (1874-1971), Board of Control, Minutes and Communications

Accruals:

No further accruals are expected.

File / item list

Series 1-154: Advisory Traffic Commission, City of Winnipeg (1874-1971)

Creator: Advisory Traffic Commission

Date: 1936-1947 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of minutes, by-laws, correspondence and reports for the Advisory Traffic Commission (1936-1947).

Newspaper clippings were pasted into volumes by the creator or attached to pages with tape. Series is arranged numerically (or chronologically by date of creation).

Series consists of three sub-series:

Sub-Series 27: Minutes, 1936-1947

Sub-Series 28: By-Laws, 1936-1947

Sub-Series 29: Correspondence, 1936-1947

Physical description: 62.5 cm of textual records.

Note:

Related groups of records external to the unit being described: Other records relating to traffic and parking regulations can be found in the Winnipeg Traffic Commission series and the Parking Authority series of the City of Winnipeg (1874-1971) fonds.

Access points:

- Textual record (documentary form)

Location of originals:

A2077-A2081.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

File / item list

Subseries 1-154-27: ATC Minutes

Date: 1936-1947 (date of creation)

Scope and content:

Forms part of Fonds 1, Series 154. Sub-Series consists of all surviving minutes for the Advisory Traffic Commission (1936-1947).

Series is arranged numerically (or chronologically by date of creation). All minutes were removed from their original binders and placed in acid free folders.

Physical description: 8 cm of textual records.

Location of originals:

A2077.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list

Subseries 1-154-28: ATC By-laws

Date: 1936-1947 (date of creation)

Scope and content:

Forms part of Fonds 1, Series 154. Sub-Series consists of traffic by-laws, including annotated and/or consolidated versions of by-laws no. 14213 and 14932 (1936-1947).

Series is arranged numerically (or chronologically by date of creation). All by-laws were kept in their original books.

Physical description: 4.5 cm of textual records.

Location of originals:

A2077.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-154-29: ATC Correspondence**

Date: 1936-1947 (date of creation)

Scope and content:

Forms part of Fonds 1, Series 154. Sub-Series consists of all surviving correspondence and reports for the Advisory Traffic Commission (1936-1947).

Series is arranged numerically (or chronologically by date of creation).

Physical description: 50 cm of textual records.

Location of originals:

A2078-A2081.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Related material:

No further accruals are expected.

File / item list

Series 1-155: Winnipeg Traffic Commission, City of Winnipeg (1874-1971)

Creator: Winnipeg Traffic Commission

Date: 1954-1971 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of minutes, correspondence, reports, by-laws and notes for the Winnipeg Traffic Commission (1954-1971). By-laws are certified true copies.

Series arranged according to original order.

Series consists of two sub-series:

- Sub-Series 30: Minutes, (1954-1971).
- Sub Series 31: Correspondence, (1957-1971).

Physical description: 102.5 cm of textual records.

Note:

Related groups of records external to the unit being described: Other records relating to traffic and parking regulations can be found in the Advisory Traffic Commission series and the Parking Authority series of the City of Winnipeg (1874-1971) fonds.

Access points:

- Textual record (documentary form)

Location of originals:

A2082-A2090.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-155-30: WTC Minutes**

Date: 1954-1971 (date of creation)

Scope and content:

Forms part of Fonds 1, Series 155. Sub-Series consists of all surviving minutes for the City of Winnipeg Traffic Commission (1954-1971).
Minutes are in chronological order.

Physical description: 50 cm of textual records

Location of originals:

A2082-A2085.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list**Subseries 1-155-31: WTC Correspondence**

Date: 1957-1971 (date of creation)

Date: 1957-1971 (date of creation)

Scope and content:

Forms part of Fonds 1, Series 155. Series consists of all surviving correspondence for the City of Winnipeg Traffic Commission (1954-1971). Files include copies of by-laws, traffic regulations, reports, and other correspondence.
Series is arranged according to original order.

Physical description: 52.5 cm of textual records

Location of originals:

A2086-A2090.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

Accruals:

No further accruals are expected.

File / item list

Series 1-156: Parking Authority, City of Winnipeg (1874-1971)

Creator: Parking Authority

Date: 1959-1965, 1970-1972 (date of creation)

Scope and content:

Forms part of Fonds 1. Series consists of all surviving correspondence for the Parking Authority (1959-1965, 1970-1972). Other record types include reports and financial records.

Series keeps the arrangement made by the original creator.

Physical description: 35 cm of textual records.

Note:

Related groups of records external to the unit being described: Other records relating to traffic and parking regulations can be found in the Advisory Traffic Commission series and the Winnipeg Traffic Commission series of the City of Winnipeg (1874-1971) fonds.

Access points:

- Textual record (documentary form)

Location of originals:

A2090-A2092.

Restrictions on access:

There are no restrictions on access to these records.

Conditions governing use:

Researchers are responsible for observing Canadian copyright regulations.

Finding aids:

A file list is available.

File / item list